



“Creating Community Through People, Parks and Programs”

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## AGENDA

### Colchester Parks & Recreation Commission

November 2, 2015

Bacon Academy Media Center

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Acceptance of Minutes: October 5, 2015
4. Reading of Correspondence
5. Committee Reports
  - Facilities/ Sustainability Task Force
  - Finance/Administration
  - Programs
  - BOS Liaison
  - BOF Liaison
  - BOE Liaison
6. Interview and Possible Appointment to the Recreation Commission- Frank Ricci to be interviewed
7. Discussion and Possible Action on the 2016 Recreation Commission Meeting Schedule
8. Discussion and Possible Action on Fees to use the Town Fields
9. Tri-Board Update
10. Recreation Supervisor's Report
11. Recreation Manager's Report
12. General Comments
13. Adjournment

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COLCHESTER, CT  
2015 OCT 29 PM 4:31  
TOWN OF COLCHESTER  
COMMUNITY DEVELOPMENT  
DEPARTMENT

Meeting Minutes  
Colchester Parks & Recreation Commission  
October 5, 2015, 7:00 p.m.  
Colchester Town Hall, Room 3

Members Present: D. O'Brien, L. Stephenson, T. Loskant, C. Ferrante, E. Kundahl, N. Kaplan  
Others Present: C. Preston, J. Paggioli, D. Mizla, T. Keller

**1. Call to Order**

Chairman Ferrante called the October 5, 2015 meeting to order at 7:07 p.m.  
C. Ferrante MOTIONED to add Eagle Scout Presentation to the Agenda. SECONDED by T. Loskant.  
All members present voted in favor. MOTION CARRIED

**2. Citizen's Comments**

None

**3. Acceptance of Minutes: August 10, 2015**

E. Kundahl MOTIONED to approve the minutes of the August 10, 2015 meeting. SECONDED by T. Loskant. All members present voted in favor. MOTION CARRIED.

**4. Reading of Correspondence**

None

**5. Committee Reports**

- Facilities/Sustainability Task Force - None
- Finance Administration - None
- Programs - None
- BOS Liaison - D. Mizla reported that the BOS is expecting a presentation from C. Preston on the possible action of fees to use Town Fields. Meeting is set for Wednesday.
- BOF Liaison - None
- BOE Liaison - None

**6. Discussion and Possible Action on the update from Public Works on the fields and Rec Plex**

J. Paggioli reported Jason Henderson from UCONN assisted with an R8 demonstration. The field has been seeded and fertilized. There had been an electrical failure at the Town Green and the crew has been working on it. Modems were received today and the upgrading of the lighting will begin on the Rec Plex fields. NO ACTION.

**7. Discussion and possible action on fees to use the Town Fields**

Discussion took place regarding the endorsed sport leagues paying to use town fields to help maintain the Rec Plex and BOE fields. C. Preston is preparing a Budget Presentation for the BOF and BOS. The Commission gave recommendations on what the presentation should include. Concerns were presented over the timeline of events to follow, giving proper notice to parents of the new charge, creating a dedicated fund for field maintenance use only. NO ACTION.

**8. Eagle Scout Project Presentation T. Keller.**

T. Keller presented his Eagle Scout project to expand the existing trail from Ruby Cohen's property into the Moroch property. N. Kaplan MOTIONED to endorse project. SECONDED by E. Kundahl. All members present voted in favor. MOTION CARRIED.

**9. Tri-Board Update**

Discussed raising funds to help maintain fields. The mission will be to come up with a long-term sustainability of outdoor fields. Board is looking to obtain information on field usage from parks & recreation, registration numbers from sports leagues, as well as cost of maintenance from Public Works to maintain field in current conditions for Wednesday's meeting to further discuss the fees to use the field. NO ACTION

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**10. Recreation Supervisor's Report**

Written report submitted for review. C. Ferrante opened discussion about the readiness of school approved permits by October 30<sup>th</sup>. L. Stephenson MOTIONED to accept report. SECONDED by C. Ferrante. All members present voted in favor. MOTION CARRIED.

**11. Recreation Manager's Report**

C. Preston presented a written report for review. She reported that the 57 Fest went very well and with the sale of bracelets and glow sticks sales the event broke even. C. Preston will be presenting to the BOF on 10/14 for the 2016-17 budget needs. N. Kaplan suggested extending the Park Ranger position through November as a budget need for 16-17. We are currently looking for artist for the 2015 Holiday Ornament. L. Stephenson MOTIONED to accept report. SECONDED by T. Loskant. All members present voted in favor. MOTION CARRIED.

**12. General Comments**

None

**13. Adjournment**

N. Kaplan MOTIONED to adjourn the meeting at 8:00 p.m. SECONDED by T. Loskant. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Joan Campbell